

30th Medical Research Conference - Interdisciplinary Collaboration, Innovation and Technology Transfer

Abstract Submission Guidelines

Abstract Submission Deadline: October 16, 2024 (Wednesday), 5pm

Eligibility

- The abstract must be based on research work conducted either in 2023 or 2024 by members of the Department of Medicine, HKUMed, or in collaboration with them.
- Each abstract can only have one presenting author, who may or may not be the first author.
- Each presenting author can submit a maximum of 2 abstracts. There are no limits on submissions as co-authors.

Abstract Guidelines

Area	Guidelines
Abstract title	<ul style="list-style-type: none">• The abstract title should be concise and clearly state the nature of the investigation.• Please avoid using abbreviations in the abstract title.
Author	<ul style="list-style-type: none">• The initials should come before the surname.• Degrees and titles should be omitted.• Please underline the name of the presenting author.
Affiliation	Please indicate the department, institution, and country of origin for each author.
Abstract body	The abstract body should be structured as follows: <ul style="list-style-type: none">• Introduction: State specific objectives and provide background information on the study.• Method(s): Describe the methods used, including study design and patient sample, if applicable.• Results: Summarize the obtained results.• Conclusion: State the conclusions reached. Avoid using statements such as "results will be discussed" or "data will be presented".• Acknowledgment: Give credit to the funding source(s) for the research project, if any.
Other Requirements	<ul style="list-style-type: none">• Abstracts must be written in English and not exceed 400 words.• Abbreviations may be used in the text but must be placed in parentheses after their first usage. Please avoid using symbols or special characters such as β (beta), α (alpha), μ (micro), etc. Instead, spell them out in full.• Please use the generic names of drugs and avoid any references to specific trademarks.• Tables, graphs, diagrams, photographs/images, and citations should not be included in the abstract.

Submission Method

- Please complete the "[Abstract Form](#)" and submit it [online](#) by October 16, 2024 (Wednesday), 5pm.
- No changes to abstracts will be accepted after submission.
- Late submission or submission through other means (e.g. email, fax or paper form) will not be considered.

Evaluation & Result Announcement

- All abstracts will undergo peer review by the Organising Committee, taking into account criteria such as abstract quality and clinical/research significance. The Committee will determine whether the abstract will be accepted for oral or poster presentations, publication only, or rejected. Please note that the preferred presentation type is not guaranteed and is subject to the Committee's final decision.
- The selection results and presentation guidelines (for shortlisted abstracts) will be announced via email in October 2024.
- Accepted abstracts will be published in the programme book.

Oral & Poster Presentation

- All presentations (in English) will take place physically on **November 30, 2024 (Saturday)**, with the exact time to be announced.
- Presentation files must be submitted to the Conference Secretariat no later than November 15, 2024 (Friday).
- Presenting authors must register and attend the conference in person. Failure to register will be considered as withdrawal of their abstract.
- A certificate of presentation will be issued to the presenting author.

Awards

The following awards will be presented to recognize the most outstanding abstracts and poster presentations. Recipients of these awards will receive a certificate and cash prize:

- **Best Abstract Award of Basic Science & Translational Research:** HK\$1,200
- **Best Abstract Award of Clinical Research:** HK\$1,200
- **Best Poster Award:** HK\$500

Enquiries

Conference Secretariat

Email: medconf@hku.hk

Tel: (+852) 2255-6709